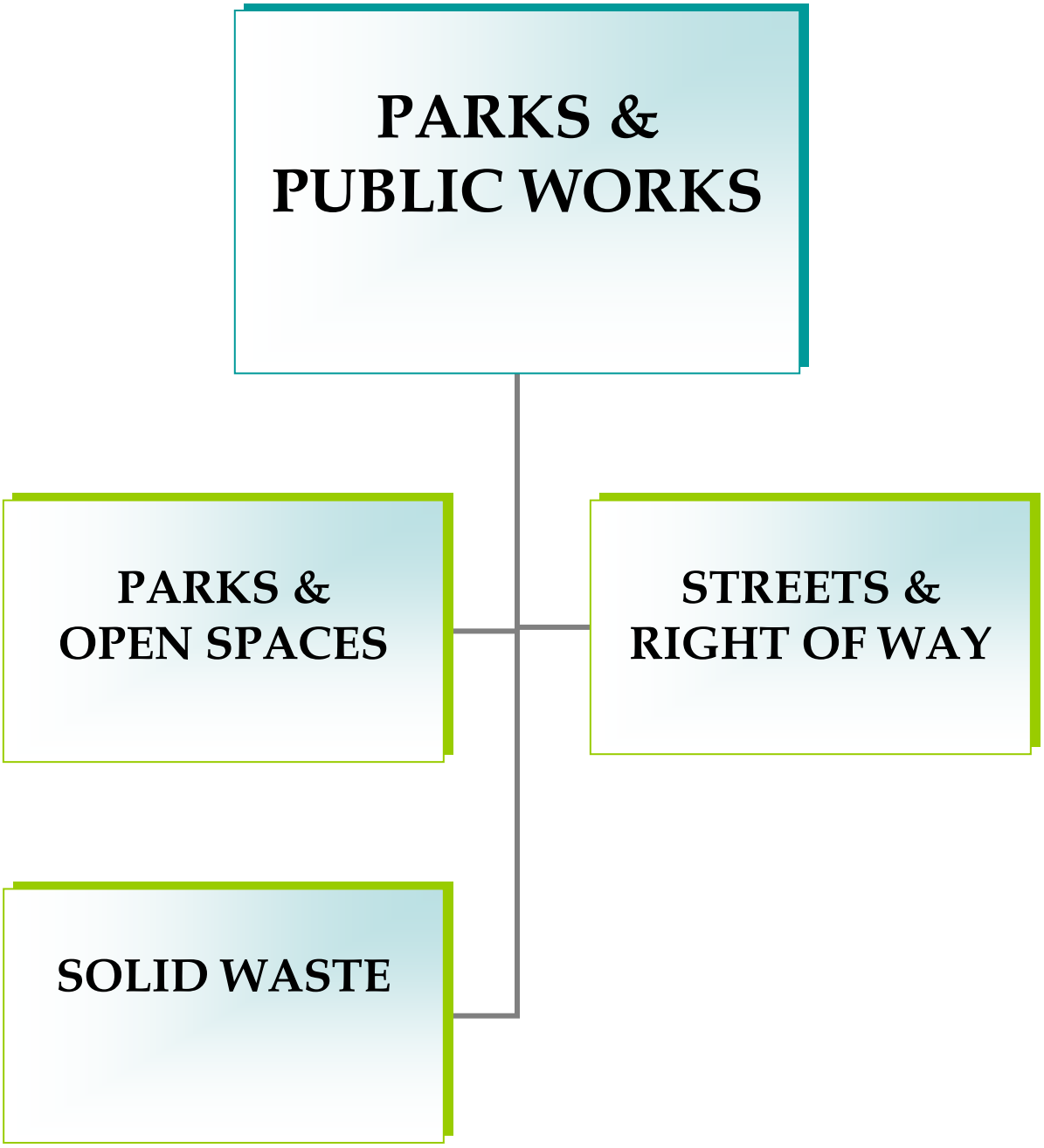
PARKS & PUBLIC WORKS


PARKS &
PUBLIC WORKS
PARKS &
OPEN SPACES
STREETS &
RIGHT OF WAY
SOLID WASTE

STREETS AND RIGHTS OF WAY

DEPARTMENT: STREETS AND RIGHT OF WAY

Acct No	Account Name	Actual 2010-2011	Adopted 2011-2012	Estimated 2011-2012	Proposed 2012-2013	2012-2013 Line Item Budget Notes
-	DEPARTMENT TOTAL	2,295,234	2,387,567	2,252,402	1,443,651	
141	DEPARTMENT: STREETS AND RIGHTS OF WAY					
141-4010	FULL-TIME SALARIES	456,956	484,033	478,000	486,736	This provides for 60% of the Parks and Public Works Director, 85% of the PW Secretary, 80% of the Town Engineer as well as the Street Foreman and Truck Drivers.
141-4020	PART TIME SALARIES	3,032	10,000	5,000	8,000	Part-time seasonal help to assist with summer road project work, and flagging costs.
141-4030	OVERTIME	56,954	50,000	35,000	50,000	Off hours time for snow removal, emergencies, and other Department needs.
1-4050	HEALTH INSURANCE	102,398	115,973	107,500	115,540	Covers department's prorated share of health insurance premiums.
141-4060	RETIREMENT	30,417	32,979	32,979	34,173	Covers department's prorated share of total employer retirement contributions.
141-4070	SOCIAL SECURITY	37,139	41,619	39,627	41,672	Employer's share of social security.
141-4100	WORKERS COMPENSATION	25,716	30,761	15,927	0	Reflects department's specific payroll and manual rate as well as the Town's experience rate.
141-5010	POSTAGE	515	500	500	500	Citizen mailings, notices of project meeting and status updates, etc.
141-5020	TELEPHONE	4,983	5,000	5,000	5,000	Telephone lines, fax line, cell phone and staff pagers.
141-5040	EDUCATIONAL/MEETING	1,946	4,500	2,500	3,500	Director, Technician, Office staff, Supervisor and staff training.
141-5080	LEGAL/ADVERTISING	3,265	2,500	2,500	3,000	Public notices for construction projects and advertisements for employment opportunities.

DEPARTMENT: STREETS AND RIGHT OF WAY

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-	DEPARTMENT TOTAL	2,295,234	2,387,567	2,252,402	1,443,651	
141	DEPARTMENT: STREETS AND RIGHTS OF WAY					
141-5100	VEHICLE INSURANCE	19,888	20,882	18,687	0	This account provides for insurance costs for the Public Works department vehicles and equipment.
141-5200	ELECTRICITY	13,787	14,000	12,000	13,500	This item covers the electricity charges for Public Works.
141-5220	WATER	2,534	2,000	2,000	2,000	Water and sewer service for Public Works.
141-5230	FUEL OIL	12,869	17,500	13,000	16,500	Propane for heating fuel system.
141-5310	VEHICLE MAINTENANCE	194,557	192,500	192,500	192,500	Majority of this item is for in-dept labor based on three year average of actual hours used.
141-5330	RADIO/RADAR MAINTENANCE	33	800	1,362	800	Base and vehicle radio maintenance costs.
141-5410	COMPUTER SERVICES	0	0	0	0	Public Works portion of VUEWorks software and support.
141-5440	ENGINEERING SERVICES	1,767	2,500	2,500	2,500	Misc. engineering costs such as traffic studies and drainage design.
141-5490	OTHER PROFESSIONAL SERVICES	7,500	7,500	7,500	7,500	Misc. consultant costs relating to stormwater (NPDES) compliance and work with the Interlocal Stormwater Working Group, and CCSWCD.
141-5580	TREE CARE	17,421	17,500	17,500	17,500	Covers pruning and removal of dead trees along the right-of-way.
141-5610	EQUIPMENT RENTALS	3,903	5,000	4,000	4,500	Rental of misc. equipment used for routine maintenance and construction projects.

DEPARTMENT: STREETS AND RIGHT OF WAY

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-	DEPARTMENT TOTAL	2,295,234	2,387,567	2,252,402	1,443,651	
141	DEPARTMENT: STREETS AND RIGHTS OF WAY					
141-5620	UNIFORMS	7,483	7,200	9,000	7,800	Boot allowance and uniform rental per union contract.
141-5800	DUES & MEMBERSHIPS	752	450	450	450	Dues to APWA, ITE, and other professional affiliations.
141-5900	OTHER CONTRACTUAL SERVICES	26,011	32,000	29,000	32,000	Catch basin cleaning and other contractual services.
141-5901	STREET PAINTING	35,751	35,000	35,000	36,000	Annual street line painting costs.
141-5902	CONTRACT PLOWING	9,173	13,500	4,000	14,000	Contract plowing of sidewalks. Price varies with snow amount and miles plowed. Cost increase due to increase in sidewalk infrastructure.
141-6010	OFFICE SUPPLIES	2,790	2,200	2,200	2,400	Paper, forms, and other supplies for Dept. use.
141-6020	BOOKS/SUBSCRIPTIONS	330	300	300	300	Professional manuals, reference books, etc.
141-6100	MAINTENANCE/MACHINE	3,886	3,500	4,000	3,800	Maint. contracts and service for various machines. Includes oil furnace, gas furnace, waste oil furnace, copier, etc.
141-6110	VEHICLE MAINTENANCE SERVICE	43,217	30,000	24,000	29,000	Parts and vendor services for heavy equipment. The new replacement schedule for trucks will result in a reduction in maintenance costs.
141-6120	PLOWS SPREADER PART	22,042	20,000	19,000	20,000	Plow cutting edges and misc. parts for plow and spreader equipment.
141-6130	MOTOR FUEL AND LUBRICANTS	55,347	71,000	52,000	82,500	Covers fuel, oil, etc. for department's vehicles.
141-6140	TIRES AND TUBES	8,273	6,500	6,500	7,000	Tire replacement for department vehicles.
141-6150	WELDING SUPPLIES	2,993	2,500	2,500	2,600	Welding supplies for vehicle maintenance/repairs.

DEPARTMENT: STREETS AND RIGHT OF WAY

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-	DEPARTMENT TOTAL	2,295,234	2,387,567	2,252,402	1,443,651	
141	DEPARTMENT: STREETS AND RIGHTS OF WAY					
141-6210	SALT/DE-ICING CHEMICALS	103,022	105,000	80,000	105,000	Salt and de-icing materials for winter operations
141-6220	SAND (WINTER)	14,340	16,000	12,000	16,000	Sand used to treat and provide safe roads in the winter.
141-6230	GRAVEL/ROCK/LOAM	9,234	9,000	9,000	9,000	Materials for various construction projects.
141-6240	COLD PATCH	3,348	2,200	2,200	2,200	Cold patch for winter pavement repair.
141-6250	ASPHALT	17,251	15,000	14,000	14,500	Paving for small road repair areas.
141-6270	CULVERTS/CATCH BASIN	2,337	7,000	5,000	6,500	Material for drainage repairs and improvements both by crew and contractors. The remainder has moved to Capital Budget.
141-6280	STREET /TRAFFIC SIGNS	3,183	5,500	3,500	5,000	Street sign repair and replacement.
141-6285	GUARD RAILS	1,365	2,500	2,500	2,500	Repair to street guard rails.
141-6400	MAINTENANCE/BUILDINGS & GROUNDS	8,592	7,000	6,000	7,000	Misc. maintenance to buildings and grounds
141-6510	EXPENDABLE HAND TOOL	2,257	2,000	1,500	2,000	Rakes, shovels and other contruction and engineering tools.
141-6520	SAFETY EQUIPMENT/SUPPLIES	4,220	6,000	5,000	5,500	Cones, traffic signs, vests, etc.
141-6800	EQUIPMENT	0	0	0	13,500	Equipment expense that was formally part of a reserve, including mig welder, transmission jack, air conditioner, and power broom.
141-6830	BUILDING RENOVATIONS	0	0	0	2,680	Flooring and interior paint. This expense was formally part of a reserve.
141-6850	ROAD MAINTENANCE	0	0	0	3,500	Misc. road repaving and street tree program expense that was formally part of a reserve.

DEPARTMENT: STREETS AND RIGHT OF WAY

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-	DEPARTMENT TOTAL	2,295,234	2,387,567	2,252,402	1,443,651	
141	DEPARTMENT: STREETS AND RIGHTS OF WAY					
141-6900	OTHER COMMODITIES	7,287	5,000	5,000	5,500	Misc. materials for department operations.
141-7015	TRANSFER TO EQUIPMENT RESERVE	126,000	136,000	136,000	0	Reserve for deptartment vehicle replacement.
141-7020	TRANSFER TO BUILDING RESERVE	12,000	12,000	12,000	0	Set aside for building and equipment reserve for cyclical replacement.
141-7025	TRANSFER TO STREETS RESERVE	757,700	767,700	767,700	0	This funds the Public Works Capital Improvement Program. Includes Collector Rd. debt payment, street improvements, and heavy equipment, less State Local Road Assistance funding.
141-7030	TRANSFER TO COMPUTER RESERVE	7,470	7,470	7,470	0	This reserve is for the replacement of computer equipment, printers, phones and major software applications. This line item increase is due to the funding needed for the network, server, and phone system upgrades purchased when we added the new Police Station to solve connectivity and redundancy issues.

SOLID WASTE

DEPARTMENT: SOLID WASTE

Acct No	Account Name	Actual 2010-2011	Adopted 2011-2012	Estimated 2011-2012	Proposed 2012-2013	2012-2013 Line Item Budget Notes
-	DEPARTMENT TOTAL	529,905	532,471	484,019	529,932	
143	DEPARTMENT: SOLID WASTE					
143-4010	FULL-TIME SALARIES	59,809	71,965	42,000	72,006	This provides for 10% of the Parks and Public Works Director, 5% of the PW Secretary as well as the Transfer Station Attendants.
143-4030	OVERTIME	8,447	6,000	6,000	6,000	Overtime needed for extended hours; coverage for vacations and sick time.
143-4050	HEALTH INSURANCE	17,298	19,587	15,529	19,513	Covers department's prorated share of health insurance premiums.
143-4060	RETIREMENT	5,017	5,570	5,000	5,771	Covers department's prorated share of total employer retirement contributions.
143-4070	SOCIAL SECURITY	5,048	5,964	3,672	5,967	Employer's share of social security.
143-4100	WORKERS COMPENSATION	2,817	3,560	2,043	0	Reflects department's specific payroll and manual rate as well as the Town's experience rate.
143-5010	POSTAGE	4	50	50	50	Mailings - Curbside Recycling and other business related items.
143-5020	TELEPHONE	534	525	525	525	Phone service at Transfer Station.
143-5040	EDUCATIONAL/MEETING	94	500	500	500	Training for attendants (seminars and workshops).
143-5060	PRINTING	596	750	750	750	Printing of stickers, brochures and other pertinent materials as related to the Transfer Station or curbside collection.
143-5080	LEGAL/ADVERTISING	479	1,000	1,000	1,000	Legal notices and/or advertising changes related to curbside trash/recycling/leaf collection.
143-5200	ELECTRICITY	1,540	2,000	2,000	2,000	Electrical needs for compactors, lighting, and office.

DEPARTMENT: SOLID WASTE

Acct No	Account Name	Actual 2010-2011	Adopted 2011-2012	Estimated 2011-2012	Proposed 2012-2013	2012-2013 Line Item Budget Notes
-	DEPARTMENT TOTAL	529,905	532,471	484,019	529,932	
143	DEPARTMENT: SOLID WASTE					
143-5220	WATER & SEWER	544	550	550	550	Sewer and water service for the Transfer Station.
143-5310	VEHICLE MAINTENANCE	6,023	5,600	3,000	5,600	Hauling Truck, Loader and forklift parts and repairs.
143-5500	MAINTENANCE/BUILDING	2,091	1,000	1,000	1,000	Routine maintenance on the buildings.
143-5620	UNIFORM RENTALS	1,393	900	900	900	Boot allowance and uniform rental.
143-5900	OTHER CONTRACTUAL SERVICES	10,172	6,250	9,000	9,000	Hauling of the solid waste and bulky waste bins at the Transfer Station.
143-5915	RECYCLING SERVICES	4,000	2,000	0	2,000	Hauling of recycling containers; reduced amount reserved for emergency services.
143-5950	WASTE D ISPOSAL	4,753	6,500	6,000	6,500	Costs to dispose of Hazardous Waste (ex. antifreeze, propane tanks) and Universal Wastes (ex. computers and TVs). The reduction in this item results from a change in procedure at the Transfer Station for disposing large items.
143-5960	COLLECTION SERVICES	366,885	351,000	351,000	359,000	Curbside collection of trash and recycling.
143-6100	MAINTENANCE/MACHINE	0	2,000	2,000	2,000	Compactor maintenance.
143-6130	MOTOR FUEL AND LUBRICANTS	10,795	14,700	7,000	16,800	Fuel for loader, forklift, and roll-off truck.
143-6900	OTHER COMMODITIES	8,980	9,000	9,000	9,000	Leaf bags and Leaf Screener Rental
143-7015	TRANSFER TO EQUIP RESERVE	12,000	12,000	12,000	0	Reserve for equipment replacement. Additional funding for new truck to haul silver bullets.

DEPARTMENT: SOLID WASTE

Acct No	Account Name	Actual 2010-2011	Adopted 2011-2012	Estimated 2011-2012	Proposed 2012-2013	2012-2013 Line Item Budget Notes
-	DEPARTMENT TOTAL	529,905	532,471	484,019	529,932	
143	DEPARTMENT: SOLID WASTE					
143-7550	IMPROVEMENTS TO BUILDINGS	588	3,500	3,500	3,500	Improvements to Transfer Station to allow for improved operations, safety, and service.

PARKS

DEPARTMENT: PARKS

Acct No	Account Name	Actual 2010-2011	Adopted 2011-2012	Estimated 2011-2012	Proposed 2012-2013	2012-2013 Line Item Budget Notes
-	DEPARTMENT TOTAL	275,696	291,923	279,984	284,049	
171	DEPARTMENT: PARKS AND FACILITIES					
171-4010	FULL-TIME SALARIES	102,575	104,254	110,856	113,233	This account provides funds for 100% of the Park Supervisor and Maintenance Assistant's salaries, and 30% of the Director's salary.
171-4020	SEASONAL SALARIES	20,860	18,000	18,000	18,000	Seasonal employees for the maintenance of parks, cemeteries, Town Hall and open space areas.
171-4030	OVERTIME	5,329	8,000	4,000	7,000	The overtime to cover winter weather conditions, emergencies, and additional maintenance responsibilities.
171-4050	HEALTH INSURANCE	21,385	24,225	23,150	26,703	Covers department's prorated share of health insurance premiums.
171-4060	RETIREMENT	8,727	6,889	6,889	7,898	Covers department's prorated share of total employer retirement contributions.
171-4070	SOCIAL SECURITY	9,443	9,964	10,163	10,575	Employer's share of social security.
171-4100	WORKERS COMPENSATION	6,894	8,276	4,656	0	Reflects department's specific payroll and manual rate as well as the Town's experience rate.
171-5020	TELEPHONE	265	450	450	450	Telephone costs associated with the Parks facilities and staff.
171-5040	EDUCATIONAL/MEETING	138	900	900	900	Training sessions and seminars for educational and safety requirements.
171-5100	VEHICLE INSURANCE	4,380	4,600	3,555	0	This account provides for the cost of insurance for Parks department vehicles and equipment.

DEPARTMENT: PARKS

Acct No	Account Name	Actual 2010-2011	Adopted 2011-2012	Estimated 2011-2012	Proposed 2012-2013	2012-2013 Line Item Budget Notes
-	DEPARTMENT TOTAL	275,696	291,923	279,984	284,049	
171	DEPARTMENT: PARKS AND FACILITIES					
171-5200	ELECTRICITY	5,629	5,400	5,400	5,400	This line item includes the cost of lighting seven tennis courts, two ice rinks, and general security and parking lot lighting at various facilities.
171-5220	WATER	2,551	4,300	4,300	4,300	Water and sewer for the Parks building as well as irrigation at various facilities.
171-5230	HEATING FUEL	1,849	1,925	1,925	2,100	This line provides funds for heating both the Village Park and Mill Road garages.
171-5300	MACHINE/EQUIPMENT MAINTENANCE	14,954	13,000	8,000	13,000	This item is used for regular routine equipment maintenance along with preventative maintenance of attachments and trailers.
171-5410	COMPUTER/INTERNET FEES	622	540	540	540	These funds cover the cost of the internet connection which allows for staff to review daily facility reservation schedules, weather reports, as well as the ability to communicate through e-mail.
171-5500	MAINTENANCE/BUILDING	3,429	3,500	2,000	3,000	This account provides contractual services to repair electrical, plumbing, heating systems, and other building maintenance repairs.
171-5580	TURF/TREE MAINTENANCE	7,153	9,500	12,000	10,000	This line is used for field mainetance at various public facilities and parks along with contractual work required to service flower beds, landscaping, etc., in various locations. Additional cost to perform test case for organic treatment.
171-5610	EQUIPMENT RENTALS	209	200	200	200	Equipment rentals are reserved for equipment and attachments not commonly used on a regular basis such as a ditchwitch, boom-lift, et cetera.

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-	DEPARTMENT TOTAL	275,696	291,923	279,984	284,049	
171	DEPARTMENT: PARKS AND FACILITIES					
171-5615	LEGION FIELD PARKING	450	450	450	450	Money from this line is dedicated to Legion Post #164 to cover seasonal parking for Little League and Community Programs activity use.
171-5900	OTHER CONTRACTUAL SERVICES	0	5,450	450	5,450	This account provides miscellaneous contractual services such as trash collection and advertising for seasonal part-time help. The additional $5,000 in this account is for Open Space and land management operations.
171-5920	WINTER TRAIL MAINTENANCE	500	500	500	500	Provides funds to the Sno-Voyagers for the purpose of winter trail maintenance.
171-5950	WASTE DISPOSAL	4,190	4,100	4,100	4,100	Rental costs for portable rest rooms at Community and Huston Parks.
171-6130	MOTOR FUEL AND LUBRICANTS	7,760	11,225	11,225	13,800	Gas and oil supplies for tractors, trucks, and mowers.
171-6400	BUILDING/GROUNDS SUPPLIES	5,950	6,400	6,400	6,400	Covers landscaping materials, chemicals, paint, grass seed, lumber and other pertinent items.
171-6500	TOOLS AND APPARATUS	133	800	800	800	This item covers the cost associated with the purchase of tools and equipment necessary to service tractors, trucks, and mowers.
171-6800	EQUIPMENT	0	0	0	1,650	Equipment that was formally part of a reserve including push mowers, trimmers, blowers, etc.
171-6840	PARKS RENOVATIONS	0	0	0	27,500	Renovations for the Town's parks and courts that was formally part of a reserve. Projects include tennis court repaving, landscaping, Pine Grove Forest maintenance, and softball field drainage.

DEPARTMENT: PARKS

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-	**DEPARTMENT TOTAL**	**275,696**	**291,923**	**279,984**	**284,049**	
171	**DEPARTMENT: PARKS AND FACILITIES**					
171-6900	OTHER COMMODITIES	**5**	**100**	**100**	**100**	Funds available for miscellaneous purchases not accounted for in other line items.
171-7015	TRANSFER TO EQUIPMENT RESERVE	**12,900**	**12,900**	**12,900**	**0**	These monies are set aside for replacement of equipment and vehicles.
171-7025	TRANSFER TO CAPITAL PROJECT RESERVE	**25,000**	**25,000**	**25,000**	**0**	This line item funds the Parks Divisions share of the Capital Improvement Program.
171-7030	TRANSFER TO COMPUTER RESERVE	**1,075**	**1,075**	**1,075**	**0**	This reserve is for the replacement of computer equipment, printers, phones and major software applications. This line item increase is due to the funding needed for the network, server, and phone system upgrades purchased when we added the new Police Station to solve connectivity and redundancy issues.