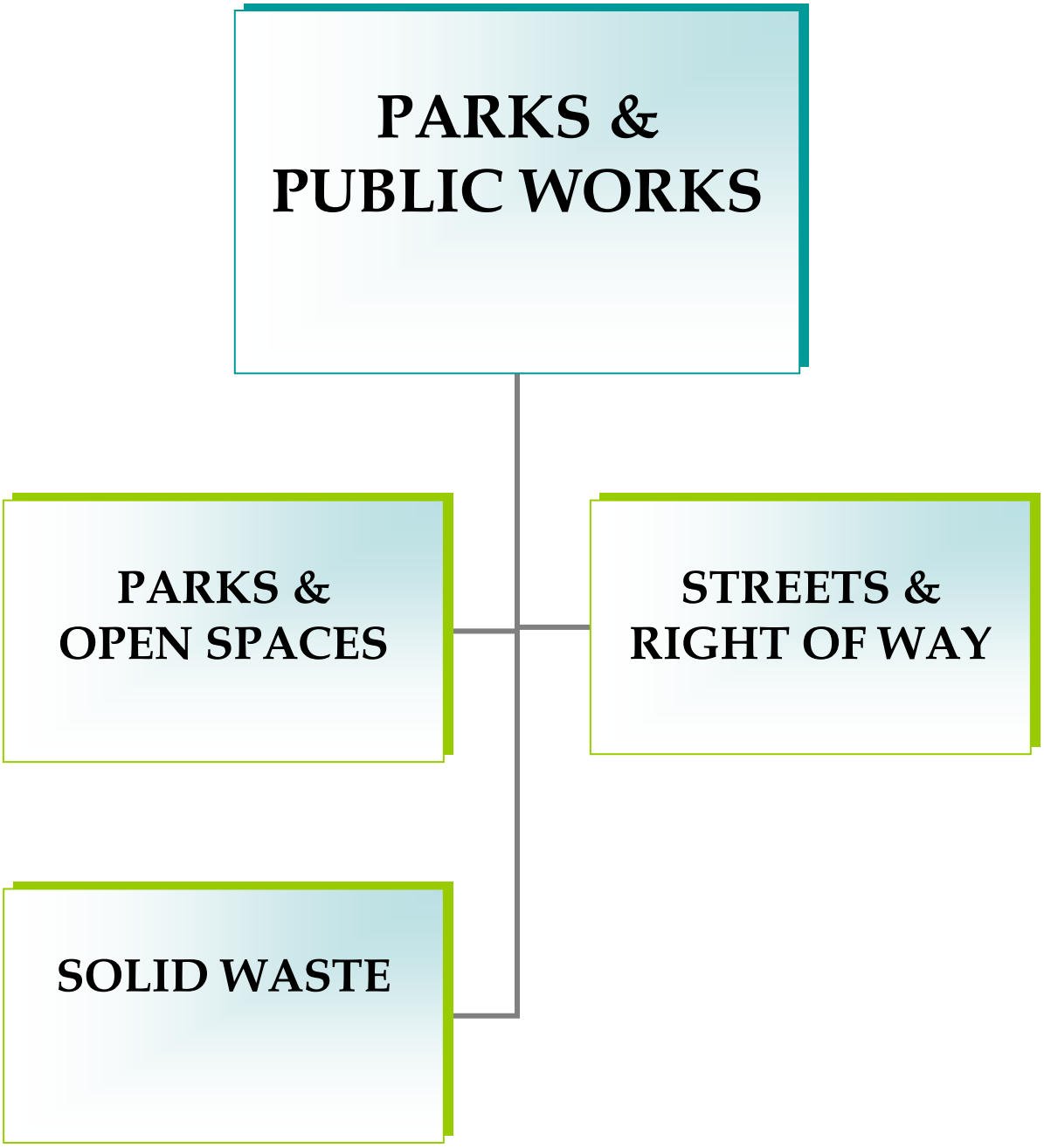
PARKS & PUBLIC WORKS


PARKS &
PUBLIC WORKS
PARKS &
OPEN SPACES
STREETS &
RIGHT OF WAY
SOLID WASTE

STREETS AND RIGHTS OF WAY

DEPARTMENT: STREETS AND RIGHT OF WAY

Acct No	Account Name	Actual 2008-2009	Adopted 2009-2010	Estimated 2009-2010	Proposed 2010-2011	2010-2011 Line Item Budget Notes
-	DEPARTMENT TOTAL	2,186,556	2,340,453	2,262,771	2,306,395	
141	DEPARTMENT: STREETS AND RIGHTS OF WAY					
4010	FULL-TIME SALARIES	434,708	447,020	447,020	461,317	This provides for 60% of the Parks and Public Works Director, 85% of the PW Secretary, 80% of the Town Engineer as well as the Street Foreman and Truck Drivers.
4020	PART TIME SALARIES	2,976	10,000	10,000	10,000	Part-time help in admin office plus seasonal help to assist with summer road project work.
4030	OVERTIME	45,557	50,000	45,000	50,000	Off hours time for snow removal and other Department needs.
4050	HEALTH INSURANCE	90,362	109,992	109,992	105,868	Covers department's prorated share of health insurance premiums.
4060	RETIREMENT	23,377	25,173	25,173	27,069	Covers department's prorated share of total employer retirement contributions.
4070	SOCIAL SECURITY	36,546	38,787	38,405	39,881	Employer's share of social security.
4100	WORKERS COMPENSATION	38,564	41,881	41,881	30,690	Reflects department's specific payroll and manual rate as well as the Town's experience rate.
5010	POSTAGE	359	500	500	500	Citizen mailings, notices of project meeting and status updates, etc.
5020	TELEPHONE	4,939	5,000	5,000	5,000	Telephone lines, fax line, cell phone and staff pagers.
5040	EDUCATIONAL/MEETING	1,869	4,500	2,500	4,500	Director, Technician, Office staff, Supervisor and staff training.
5080	LEGAL/ADVERTISING	2,481	2,500	2,500	2,500	Public Notices and Help Wanted ads.
5100	VEHICLE INSURANCE	16,980	19,500	19,500	20,850	This account provides for insurance costs for the Public Works department vehicles and equipment.

DEPARTMENT: STREETS AND RIGHT OF WAY

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-	DEPARTMENT TOTAL	2,186,556	2,340,453	2,262,771	2,306,395	
141	DEPARTMENT: STREETS AND RIGHTS OF WAY					
5200	ELECTRICITY	14,146	14,500	13,500	14,500	This item covers the electricity charges for Public Works.
5220	WATER	1,933	2,000	2,000	2,000	Water and sewer service for Public Works.
5230	FUEL OIL	20,156	16,000	13,000	16,000	Propane for heating fuel system plus $2,000 to pay back Energy Efficiency Reserve.
5310	VEHICLE MAINTENANCE	191,673	175,000	184,000	184,000	Majority of this item is for in-dept labor based on three year average of actual hours used.
5330	RADIO/RADAR MAINTENANCE	29	800	800	800	Base and vehicle radio maintenance costs.
5410	COMPUTER SERVICES	0	6,700	0	0	Public Works portion of VUEWorks software and support.
5440	ENGINEERING SERVICES	7,500	5,500	4,500	2,500	Misc. engineering costs such as traffic study, drainage design.
5490	OTHER PROFESSIONAL SERVICES	6,310	7,500	7,500	7,500	Misc. consultant costs such as engineering, landscape design, mapping, studies. Work to include NPDES compliance expenses and work with Interlocal Stormwater Working Group (CCSWCD).
5580	TREE CARE	13,989	17,500	16,000	17,500	Covers pruning and removal of dead trees along the right-of-way.
5610	EQUIPMENT RENTALS	3,911	5,000	5,000	5,000	Rental of misc. equipment used for routine maintenance and light construction projects.
5620	UNIFORMS	6,846	7,200	6,500	7,200	Boot allowance and uniform rental per union contract.
5800	DUES & MEMBERSHIPS	574	450	450	450	Dues to APWA, ITE, etc.

DEPARTMENT: STREETS AND RIGHT OF WAY

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-	DEPARTMENT TOTAL	2,186,556	2,340,453	2,262,771	2,306,395	
141	DEPARTMENT: STREETS AND RIGHTS OF WAY					
5900	OTHER CONTRACTUAL SERVICES	17,066	32,000	32,000	32,000	Street sweeping, blasting, catch basin cleaning and other services to compliment staff effort.
5901	STREET PAINTING	31,095	40,000	35,000	35,000	Annual painting of street lines.
5902	CONTRACT PLOWING	9,436	6,000	7,500	7,500	Contract plowing of sidewalks in commercial area; price varies with snow amount and miles plowed. Estimated 65 hrs @ $70/ hr.
6010	OFFICE SUPPLIES	2,046	1,800	1,800	1,800	Paper, forms, and other supplies for Dept. use.
6020	BOOKS/SUBSCRIPTIONS	34	300	300	300	Professional manuals, reference books, etc.
6100	MAINTENANCE/MACHINE	4,243	3,500	3,500	3,500	Maint. contracts and service for various machines. Includes oil furnace, gas furnace, waste oil furnace, copier, etc.
6110	VEHICLE MAINTENANCE SERVICE	25,196	35,000	30,000	33,000	Parts and vendor services for heavy equipment.
6120	PLOWS SPREADER PART	22,875	22,000	13,000	22,000	Plow cutting edges and misc. parts for plow and spreader equipment.
6130	MOTOR FUEL AND LUBRICANTS	37,389	66,500	45,000	60,000	Covers fuel for department's vehicles.
6140	TIRES AND TUBES	6,112	6,500	6,500	6,500	Tire replacement for department vehicles.
6150	WELDING SUPPLIES	2,209	1,900	2,200	2,300	Welding supplies for misc. shop use.
6210	SALT/DE-ICING CHEMICALS	119,246	105,000	90,000	105,000	Salt and de-icing chemicals. Cost per unit has increased. Budgeted units will substantially decrease with new salt brine system.
6220	SAND (WINTER)	16,448	17,000	15,000	17,000	Sand mixed with salt. (2700 cy@ $6.25).

DEPARTMENT: STREETS AND RIGHT OF WAY

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141	DEPARTMENT: STREETS AND RIGHTS OF WAY					
6230	GRAVEL/ROCK/LOAM	4,045	10,000	6,000	9,000	Misc. material for various small projects. Increase result of more projects completed by staff.
6240	COLD PATCH	1,951	2,200	2,000	2,200	Cold patch for winter pavement repair.
6250	ASPHALT	13,078	15,000	14,000	15,000	Paving for small road repair areas.
6270	CULVERTS/CATCH BASIN	22,881	7,000	5,500	7,000	Material for drainage repairs and improvements both by crew and contractors. The remainder has moved to Capital Budget.
6280	STREET /TRAFFIC SIGNS	4,170	6,000	5,000	6,000	Street sign repair and replacement.
6285	GUARD RAILS	0	3,000	2,000	2,500	Repair to street guard rails.
6400	MAINTENANCE/BUILDINGS & GROUNDS	7,048	7,000	7,000	7,000	Misc. maintenance to buildings.
6510	EXPENDABLE HAND TOOL	1,796	2,000	1,500	2,000	Rakes, shovels and other items.
6520	SAFETY EQUIPMENT/SUPPLIES	5,504	6,000	5,000	6,000	Cones, traffic signs, vests, etc.
6900	OTHER COMMODITIES	4,243	4,000	4,500	5,000	Misc. materials for department operations.
7015	TRANSFER TO EQUIPMENT RESERVE	109,000	129,000	129,000	126,000	Reserve for deptartment vehicle replacement.
7020	TRANSFER TO BUILDING RESERVE	12,000	12,000	12,000	12,000	Set aside for building and equipment reserve for cyclical replacement.
7025	TRANSFER TO STREETS RESERVE	681,250	781,700	781,700	757,700	This funds the Public Works Capital Improvement Program. Includes Collector Rd. debt payment, street improvements, and heavy equipment, less State Local Road Assistance funding.

DEPARTMENT: STREETS AND RIGHT OF WAY

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-	DEPARTMENT TOTAL	2,186,556	2,340,453	2,262,771	2,306,395	
141	DEPARTMENT: STREETS AND RIGHTS OF WAY					
7030	TRANSFER TO COMPUTER RESERVE	4,300	5,050	5,050	7,470	This reserve is for the replacement of computer equipment, printers, phones and major software applications. This line item increase is due to the funding needed for the network, server, and phone system upgrades purchased when we added the new Police Station to solve connectivity and redundancy issues.
8010	DEBT SERVICE 1998 NON-TIF COLLECTOR RD	55,050	0	0	0	Debt Service for 1998 NON-TIF Collector Roads Program broken out of General Debt Service Budget for better cost accounting.
8200	BOND INTEREST	1,060	0	0	0	Bond interest broken out of Debt Service Budget for better cost accounting.

SOLID WASTE

DEPARTMENT: SOLID WASTE

Acct No	Account Name	Actual 2008-2009	Adopted 2009-2010	Estimated 2009-2010	Proposed 2010-2011	2010-2011 Line Item Budget Notes
-	**DEPARTMENT TOTAL**	**536,523**	**538,617**	**528,667**	**535,773**	
143	**DEPARTMENT: SOLID WASTE**					
4010	FULL-TIME SALARIES	**68,378**	**69,288**	**69,288**	**68,258**	This provides for 10% of the Parks and Public Works Director, 5% of the PW Secretary as well as the Transfer Station Attendants.
4030	OVERTIME	**4,368**	**6,000**	**6,000**	**6,000**	Overtime needed to keep up with work at various times and fill-in for vacation and sick time. Utilization of Parks and Public Works employees as needed.
4050	HEALTH INSURANCE	**14,503**	**17,488**	**17,488**	**17,880**	Covers department's prorated share of health insurance premiums.
4060	RETIREMENT	**4,051**	**4,002**	**4,002**	**4,572**	Covers department's prorated share of total employer retirement contributions.
4070	SOCIAL SECURITY	**5,565**	**5,760**	**5,760**	**5,681**	Employer's share of social security.
4100	WORKERS COMPENSATION	**2,426**	**2,704**	**2,704**	**2,957**	Reflects department's specific payroll and manual rate as well as the Town's experience rate.
5010	POSTAGE	**13**	**50**	**50**	**50**	Mailings - Curbside Recycling and other business related items.
5020	TELEPHONE	**523**	**525**	**525**	**525**	Phone service at Transfer Station.
5040	EDUCATIONAL/MEETING	**0**	**500**	**250**	**500**	Training for attendants (seminars and workshops).
5060	PRINTING	**1,676**	**1,000**	**1,000**	**750**	Printing of stickers, brochures and other pertinent materials as related to the Transfer Station or curbside collection.
5080	LEGAL/ADVERTISING	**549**	**1,000**	**1,000**	**1,000**	Legal Notices and/or advertising changes related to the impact of holidays on curbside collection.

Acct No	Account Name	Actual 2008-2009	Adopted 2009-2010	Estimated 2009-2010	Proposed 2010-2011	2010-2011 Line Item Budget Notes
-	**DEPARTMENT TOTAL**	**536,523**	**538,617**	**528,667**	**535,773**	
143	**DEPARTMENT: SOLID WASTE**					
5200	ELECTRICITY	**1,589**	**2,200**	**2,200**	**2,200**	Electrical needs for compactors, lighting, and office and restroom heat.
5220	WATER & SEWER	**493**	**550**	**550**	**550**	Sewer and water service for the Transfer Station.
5310	VEHICLE MAINTENANCE	**1,786**	**7,700**	**7,700**	**7,700**	Hauling Truck, Loader and forklift parts and repairs.
5500	MAINTENANCE/BUILDING	**677**	**1,000**	**1,000**	**1,000**	Routine maintenance plus repainting of Bargain Barn
5620	UNIFORM RENTALS	**752**	**900**	**900**	**900**	Boot allowance and uniform rental.
5900	OTHER CONTRACTUAL SERVICES	**11,077**	**6,250**	**6,250**	**6,250**	Hauling of the waste bins at the Transfer Station will now be done in-house.
5915	RECYCLING SERVICES	**50,960**	**11,250**	**2,000**	**4,000**	Includes leaf collection and other outside needs.
5950	WASTE D ISPOSAL	**4,951**	**7,500**	**7,500**	**7,000**	Costs to dispose of Hazardous Waste, Universal Wastes and Special Waste. The reduction in this item results from a change in procedure at the Transfer Station for disposing large items. Large items now have a fee and are included with the costs and revenues of the pay-per-bag program.
5960	COLLECTION SERVICES	**350,786**	**359,500**	**359,500**	**364,500**	Curbside collection of trash and recyclables
6100	MAINTENANCE/MACHINE	**-23**	**2,000**	**2,000**	**2,000**	Compactor maintenance.
6130	MOTOR FUEL AND LUBRICANTS	**1,696**	**6,450**	**7,000**	**7,000**	Fuel for loader and forklift. Additional fuel for new truck to haul silver bullets.
6900	OTHER COMMODITIES	**6,727**	**8,000**	**8,000**	**8,500**	Leaf bags (24,250 @ $.35)

Acct No	Account Name	Actual 2008-2009	Adopted 2009-2010	Estimated 2009-2010	Proposed 2010-2011	2010-2011 Line Item Budget Notes
-	**DEPARTMENT TOTAL**	**536,523**	**538,617**	**528,667**	**535,773**	
143	**DEPARTMENT: SOLID WASTE**					
7015	TRANSFER TO EQUIP RESERVE	**3,000**	**12,000**	**12,000**	**12,000**	Reserve for equipment replacement. Additional funding for new truck to haul silver bullets.
7550	IMPROVEMENTS TO BUILDINGS	**0**	**5,000**	**4,000**	**4,000**	Improvements to Transfer Station to allow for improved operations/service as needed.

PARKS

Acct No	Account Name	Actual 2008-2009	Adopted 2009-2010	Estimated 2009-2010	Proposed 2010-2011	2010-2011 Line Item Budget Notes
-	**DEPARTMENT TOTAL**	**344,988**	**352,526**	**310,736**	**282,938**	
171	**DEPARTMENT: PARKS AND FACILITIES**					
4010	FULL-TIME SALARIES	**141,590**	**136,546**	**105,000**	**101,722**	This account provides funds for 100% of the Park Supervisor and Maintenance Assistant's salaries, and 30% of the Director's salary.
4020	SEASONAL SALARIES	**13,689**	**19,000**	**19,000**	**21,000**	Seasonal employees are used for the maintenance of parks, cemeteries, Town Hall and open space areas.
4030	OVERTIME	**9,396**	**6,000**	**4,000**	**8,000**	The overtime account will fluctuate depending upon winter weather conditions and additional maintenance responsibilities.
4050	HEALTH INSURANCE	**26,117**	**30,374**	**30,374**	**22,115**	Covers department's prorated share of health insurance premiums.
4060	RETIREMENT	**7,050**	**6,951**	**6,951**	**5,654**	Covers department's prorated share of total employer retirement contributions.
4070	SOCIAL SECURITY	**12,552**	**12,358**	**9,792**	**10,000**	Employer's share of social security.
4100	WORKERS COMPENSATION	**9,271**	**9,962**	**9,962**	**8,262**	Reflects department's specific payroll and manual rate as well as the Town's experience rate.
5020	TELEPHONE	**312**	**450**	**450**	**450**	Telephone costs associated with the Parks facilities. Includes cell phone reimbursement for supervisor.
5040	EDUCATIONAL/MEETING	**240**	**900**	**400**	**900**	NEPA and supervisory training.
5100	VEHICLE INSURANCE	**5,791**	**6,500**	**6,500**	**6,500**	This account provides for the cost of insurance for Parks department vehicles and equipment.

Acct No	Account Name	Actual 2008-2009	Adopted 2009-2010	Estimated 2009-2010	Proposed 2010-2011	2010-2011 Line Item Budget Notes
-	**DEPARTMENT TOTAL**	**344,988**	**352,526**	**310,736**	**282,938**	
171	**DEPARTMENT: PARKS AND FACILITIES**					
5200	ELECTRICITY	**5,304**	**5,400**	**5,400**	**5,400**	This line item includes the cost of lighting seven tennis courts, two ice rinks, and general security and parking lot lighting.
5220	WATER	**3,561**	**3,000**	**3,000**	**3,000**	Water is used on a seasonal basis for irrigation and may vary depending upon the amount of seasonal rainfall.
5230	HEATING FUEL	**1,609**	**1,800**	**1,700**	**1,800**	This line provides funds for heating both the Village Park and Mill Road garages.
5240	SEWER	**1,342**	**1,120**	**1,120**	**1,120**	Sewer fees are calculated according to the amount of water used by town facilities.
5300	MACHINE/EQUIPMENT MAINTENANCE	**11,197**	**13,000**	**13,000**	**13,000**	This item is used for regular routine equipment maintenance along with preventative maintenance of attachments and trailers.
5410	COMPUTER/INTERNET FEES	**618**	**540**	**540**	**540**	These funds cover the cost of the internet connection which allows for staff to review daily facility reservation schedules, weather reports, as well as the ability to communicate through e-mails.
5500	MAINTENANCE/BUILDING	**359**	**4,000**	**2,000**	**3,500**	This account provides contractual services to repair lighting systems, plumbing and other systems/facilities.
5580	TURF/TREE MAINTENANCE	**12,557**	**7,500**	**8,000**	**8,000**	This line is used for broadleaf weed control at various public facilities and parks along with contractual work required to service the flower beds on the Rt. # 1 Traffic Islands, Providence Avenue North and South, Town Hall, Depot and Village Parks.

DEPARTMENT: PARKS

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171	**DEPARTMENT: PARKS AND FACILITIES**					
5610	EQUIPMENT RENTALS	**0**	**200**	**0**	**200**	Equipment rentals are reserved for tools and attachments not commonly used on a regular basis such as a ditchwitch or excavation equipment.
5615	LEGION FIELD PARKING	**450**	**450**	**450**	**450**	Money from this line is dedicated to Legion Post #164 to cover seasonal parking for Little League and Community Programs activity use.
5900	OTHER CONTRACTUAL SERVICES	**0**	**450**	**272**	**450**	This account provides miscellaneous contractual services such as trash collection and advertising for seasonal part-time help.
5920	WINTER TRAIL MAINTENANCE	**500**	**500**	**500**	**500**	Provides funds to the Sno-Voyagers for the purpose of winter trail maintenance.
5950	WASTE DISPOSAL	**3,762**	**4,100**	**3,100**	**4,100**	Rental costs for portable toilets at $75 per month per unit.
6130	MOTOR FUEL AND LUBRICANTS	**8,489**	**10,500**	**8,500**	**10,000**	Gas and oil supplies for tractors, trucks, and mowers.
6400	BUILDING/GROUNDS SUPPLIES	**4,958**	**6,400**	**6,400**	**6,400**	Covers landscaping materials, chemicals, paint, grass seed, lumber and other pertinent items.
6500	TOOLS AND APPARATUS	**565**	**800**	**600**	**800**	This item covers the cost associated with the purchase of tools and equipment necessary to service tractors, trucks, and mowers.
6900	OTHER COMMODITIES	**184**	**100**	**100**	**100**	Funds available for miscellaneous purchases not accounted for in other line items.
7015	TRANSFER TO EQUIPMENT RESERVE	**12,900**	**12,900**	**12,900**	**12,900**	These monies are set aside for replacement of equipment and vehicles.

DEPARTMENT: PARKS

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171	**DEPARTMENT: PARKS AND FACILITIES**					
7025	TRANSFER TO CAPITAL PROJECT RESERVE	**50,000**	**50,000**	**50,000**	**25,000**	This line item funds the Parks Divisions share of the Capital Improvement Program.
7030	TRANSFER TO COMPUTER RESERVE	**625**	**725**	**725**	**1,075**	This reserve is for the replacement of computer equipment, printers, phones and major software applications. This line item increase is due to the funding needed for the network, server, and phone system upgrades purchased when we added the new Police Station to solve connectivity and redundancy issues.