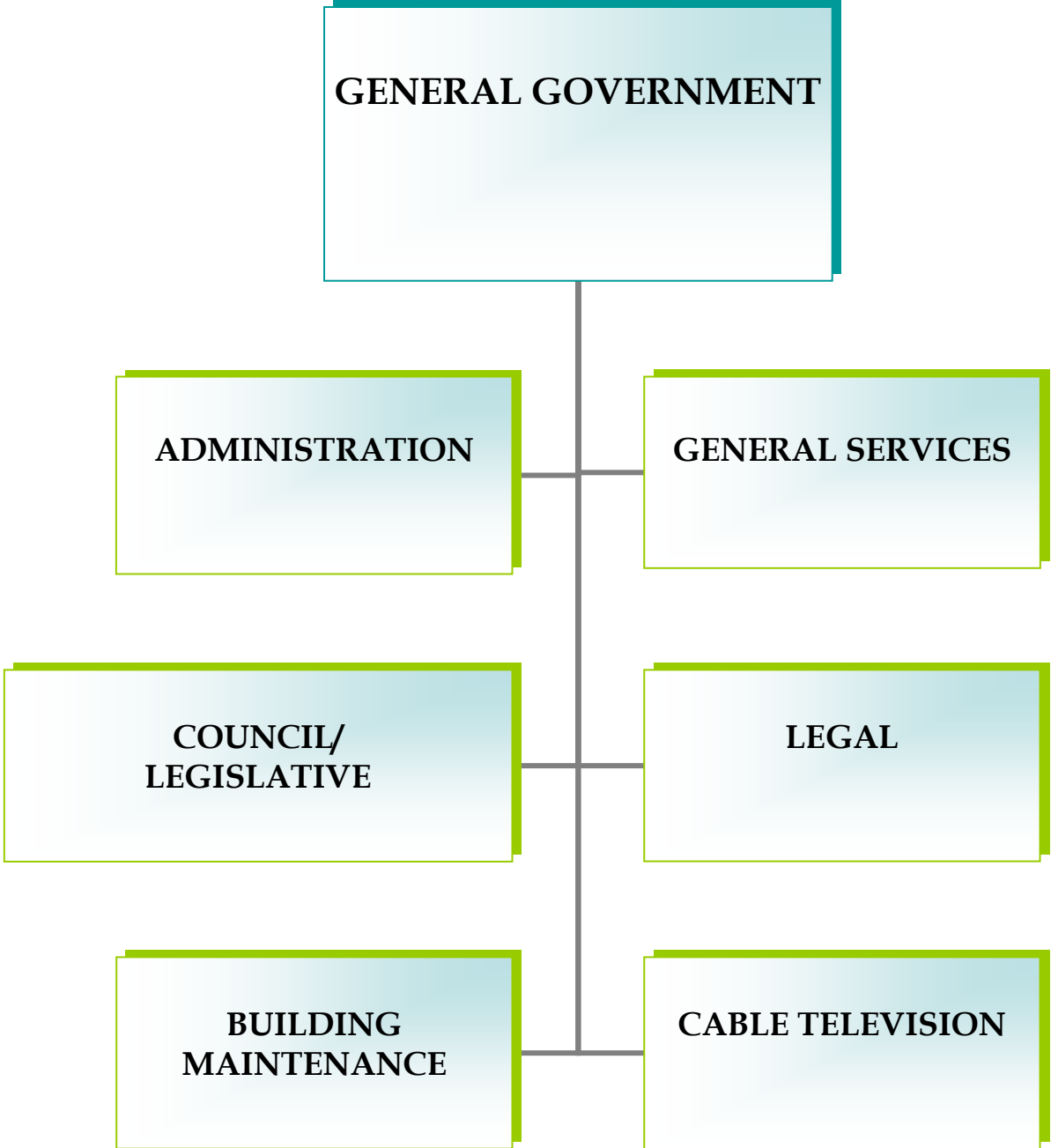


***GENERAL GOVERNMENT***



## ***ADMINISTRATION***

**DEPARTMENT: ADMINISTRATION**

| Acct No                               | Account Name            | Actual 2008-2009 | Adopted 2009-2010 | Estimated 2009-2010 | Proposed 2010-2011 | 2010-2011 Line Item Budget Notes   |
|---------------------------------------|-------------------------|------------------|-------------------|---------------------|--------------------|--|
| -                                     | <b>DEPARTMENT TOTAL</b> | <b>270,724</b>   | <b>350,756</b>    | <b>348,356</b>      | <b>329,498</b>     |  |
| <b>111 DEPARTMENT: ADMINISTRATION</b> |                         |                  |                   |                     |                    |  |
| 4010                                  | FULL-TIME SALARIES      | 153,420          | 168,839           | 168,839             | 162,220            | This account provides for the Town Manager (80%), the Assistant Town Manager (90%), the Administrative Assistant (38%), and 8% of the receptionist's salary. |
| 4020                                  | PART-TIME SALARIES      | 6,131            | 6,240             | 6,240               | 6,334              | Part-time facilitator to implement the Town's energy efficiency program.   |
| 4040                                  | TRANSPORTATION          | 5,184            | 5,500             | 5,500               | 5,500              | This account provides for the Town Manager's car allowance at \$400/month; and Asst. Manager at \$700/year.  |
| 4050                                  | HEALTH INSURANCE        | 15,362           | 19,835            | 19,835              | 19,715             | Covers department's prorated share of total health insurance premiums.   |
| 4060                                  | RETIREMENT              | 10,894           | 4,539             | 4,539               | 5,041              | Covers department's prorated share of total employer retirement contributions.   |
| 4070                                  | SOCIAL SECURITY         | 13,118           | 13,394            | 13,394              | 12,894             | Employer's share of social security.   |
| 4100                                  | WORKERS COMPENSATION    | 661              | 609               | 609                 | 554                | Reflects the department's specific payroll and manual rate as well as the Town's experience rate.  |
| 5010                                  | POSTAGE                 | 2,366            | 2,000             | 2,000               | 2,500              | Historical average of postage cost.  |

**DEPARTMENT: ADMINISTRATION**

| Acct No                               | Account Name               | Actual 2008-2009 | Adopted 2009-2010 | Estimated 2009-2010 | Proposed 2010-2011 | 2010-2011 Line Item Budget Notes   |
|---------------------------------------|----------------------------|------------------|-------------------|---------------------|--------------------|--|
| -                                     | <b>DEPARTMENT TOTAL</b>    | <b>270,724</b>   | <b>350,756</b>    | <b>348,356</b>      | <b>329,498</b>     |  |
| <b>111 DEPARTMENT: ADMINISTRATION</b> |                            |                  |                   |                     |                    |  |
| 5020                                  | TELEPHONE                  | 2,226            | 2,300             | 2,500               | 2,500              | Provides funds for department's portion of telephone usage. Covers Town Manager's cell phone at \$37/month and internet connection at \$35/month. Also allows for a wireless connection on Town Manager's PDA/smart phone at \$40/month. |
| 5040                                  | EDUCATIONAL / MEETING      | 4,540            | 6,500             | 4,500               | 5,250              | Reimbursement for professional development related costs, such as travel. ICMA @ \$2,250; MTCMA @ 750; MMA/Legislation @ \$300; Asst. Manager expenses @ \$750 and Misc. of \$1,200.   |
| 5060                                  | PRINTING                   | 3,764            | 4,000             | 4,000               | 1,500              | This account provides for printing of the Town Report.   |
| 5310                                  | VEHICLE MAINTENANCE        | 1,383            | 1,100             | 1,100               | 1,100              | Maintenance costs for the Town Hybrid Vehicle.   |
| 5340                                  | OFFICE MACHINE MAINTENANCE | 357              | 350               | 350                 | 350                | This provides funds for maintenance/use fees of copier, mailroom equipment and other department office equipment.  |
| 5410                                  | COMPUTER SERVICES          | 0                | 1,800             | 1,800               | 0                  | The Munis HR module cost moved to the IT budget when combined with the new ASP contract.   |

**DEPARTMENT: ADMINISTRATION**

| Acct No                               | Account Name                | Actual 2008-2009 | Adopted 2009-2010 | Estimated 2009-2010 | Proposed 2010-2011 | 2010-2011 Line Item Budget Notes   |
|---------------------------------------|-----------------------------|------------------|-------------------|---------------------|--------------------|--|
| -                                     | <b>DEPARTMENT TOTAL</b>     | <b>270,724</b>   | <b>350,756</b>    | <b>348,356</b>      | <b>329,498</b>     |  |
| <b>111 DEPARTMENT: ADMINISTRATION</b> |                             |                  |                   |                     |                    |  |
| 5490                                  | OTHER PROFESSIONAL SERVICES | 17,853           | 75,000            | 75,000              | 65,000             | This provides for various professional services such as: mediation/arbitration services, expert witnesses, studies, appraisals, surveys, architects, engineering, human resource consulting, and other specialized services. This account also supports a variety of regional efforts including: The Coastal Corridor Transportation Study; The Regional Consolidation Committee and PACTs. This also provides \$40,000 for the Ombudsman. |
| 5800                                  | DUES & MEMBERSHIPS          | 3,434            | 2,500             | 2,500               | 2,500              | Dues to International City Manager's Association (ICMA), International Personnel Management Association (IPMA), Maine Town and City Management Association (MTCMA), SHRM, Falmouth Chamber of Commerce, and the Maine Development Foundation.  |
| 5900                                  | OTHER CONTRACTUAL SERVICES  | 296              | 1,500             | 750                 | 750                | This provides for items such as photographs, mailing services, binding costs, framing of awards, program updates, and other miscellaneous services.  |
| 6010                                  | OFFICE SUPPLIES             | 1,921            | 1,500             | 1,900               | 1,500              | This provides funds for office supplies for this department.   |
| 6020                                  | BOOKS / SUBSCRIPTIONS       | 146              | 500               | 250                 | 250                | Provides for annual subscriptions to Management, Public Policy and HR newsletters along with local periodicals.  |
| 6130                                  | MOTOR FUELS & LUBRICANTS    | 419              | 750               | 750                 | 750                | Fuel costs for the Town Hybrid Vehicle.  |

**DEPARTMENT: ADMINISTRATION**

| Acct No                               | Account Name                 | Actual 2008-2009 | Adopted 2009-2010 | Estimated 2009-2010 | Proposed 2010-2011 | 2010-2011 Line Item Budget Notes   |
|---------------------------------------|------------------------------|------------------|-------------------|---------------------|--------------------|--|
| -                                     | <b>DEPARTMENT TOTAL</b>      | <b>270,724</b>   | <b>350,756</b>    | <b>348,356</b>      | <b>329,498</b>     |  |
| <b>111 DEPARTMENT: ADMINISTRATION</b> |                              |                  |                   |                     |                    |  |
| 6900                                  | OTHER COMMODITIES            | 4,520            | 4,300             | 4,300               | 4,300              | This provides funds for meetings, flowers for special occasions, plaques, Town Hall coffee service, kitchen supplies, gift certificates, flags for Veteran's graves on Memorial Day and the Memorial Day parade, etc.  |
| 7010                                  | TRANSFER TO OFFICE RESERVE   | 700              | 1,000             | 1,000               | 1,000              | These funds provide for the eventual replacement of office furniture and equipment.  |
| 7030                                  | TRANSFER TO COMPUTER RESERVE | 4,600            | 5,400             | 5,400               | 7,990              | This reserve is for the replacement of computer equipment, printers, phones and major software applications. This line item increase is due to the funding needed for the network, server, and phone system upgrades purchased when we added the new Police Station to solve connectivity and redundancy issues. |
| 8930                                  | UNALLOCATED                  | 17,429           | 21,300            | 21,300              | 20,000             | This provides funds for the Town Employee Incentive programs that include: safety (2,000), customer service (600), suggestion (600), service (10,500), Employee Recognition Breakfast/United Way Kick-off (1,500), annual summer event (1,500), Holiday lunch (2,200); and Wellness Program (2,400).             |

***COUNCIL/LEGISLATIVE***

**DEPARTMENT: COUNCIL**

| <b>Acct No</b>                               | <b>Account Name</b>         | <b>Actual 2008-2009</b> | <b>Adopted 2009-2010</b> | <b>Estimated 2009-2010</b> | <b>Proposed 2010-2011</b> | <b>2010-2011 Line Item Budget Notes</b>  |
|--|-----------------------------|-------------------------|--------------------------|----------------------------|---------------------------|--|
| -  | <b>DEPARTMENT TOTAL</b>     | <b>40,108</b>           | <b>50,311</b>            | <b>45,434</b>              | <b>44,661</b>             |  |
| <b>111-1 DEPARTMENT: COUNCIL/LEGISLATIVE</b> |                             |                         |                          |                            |                           |  |
| 4020   | PART-TIME SALARIES          | 5,600                   | 7,000                    | 7,000                      | 7,000                     | This provides for the compensation of Town Council members at \$40 per Council meeting.  |
| 4070   | SOCIAL SECURITY             | 392                     | 536                      | 536                        | 536                       | Employer's share of social security @ 7.65% of payroll.  |
| 5040   | MEETINGS & EDUCATIONAL      | 230                     | 300                      | 300                        | 250                       | This provides funds for Council travel and registration for training and conferences.  |
| 5080   | LEGAL/ADVERTISING           | 45                      | 1,300                    | 1,300                      | 500                       | This provides for public hearings and other Council business advertising costs.  |
| 5840   | COUNCIL OF GOVERNMENTS      | 10,310                  | 11,000                   | 9,279                      | 10,500                    | This pays for the dues to the Greater Portland Council of Governments which provides services such as group purchasing, research, planning, cartography, and regional representation on various issues.              |
| 5850   | MAINE MUNICIPAL ASSOCIATION | 11,232                  | 12,000                   | 11,344                     | 11,500                    | This pays for dues to the Maine Municipal Association which provides services such as representation before the State Legislature, consulting on personnel and legal matters, and a variety of self-insurance pools. |
| 5860   | SERVICE CENTER COALITION    | 1,237                   | 1,300                    | 1,300                      | 1,300                     | Coalition of service center communities that lobby for the unique characteristics of these communities.  |

**DEPARTMENT: COUNCIL**

| Acct No                                      | Account Name                            | Actual 2008-2009 | Adopted 2009-2010 | Estimated 2009-2010 | Proposed 2010-2011 | 2010-2011 Line Item Budget Notes   |
|--|---|------------------|-------------------|---------------------|--------------------|--|
| -  | <b>DEPARTMENT TOTAL</b>                 | <b>40,108</b>    | <b>50,311</b>     | <b>45,434</b>       | <b>44,661</b>      |  |
| <b>111-1 DEPARTMENT: COUNCIL/LEGISLATIVE</b> |   |                  |                   |                     |                    |  |
| 5900   | OTHER CONTRACTUAL SERVICES              | 3,684            | 10,000            | 7,500               | 7,500              | This line item provides funding for long-range planning / research studies that are directed by the Council. The Council may also allocate some of these funds to support advisory land use boards such as CPAC, Conservation Commission and FTAC. This fund was relocated to the Planning budget. |
| 6010   | OFFICE SUPPLIES                         | 13               | 0                 | 0                   | 0                  | Funds for general office supplies used in Council activities.  |
| 6900   | OTHER COMMODITIES                       | 927              | 2,300             | 2,300               | 1,000              | This item provides for miscellaneous Council expenses.   |
| 6910   | BANQUET                                 | 5,238            | 3,000             | 3,000               | 3,000              | This provides funds for the municipal banquet.   |
| 7010   | TRANSFER TO FURNITURE/EQUIPMENT RESERVE | 1,200            | 1,575             | 1,575               | 1,575              | This provides funds for the eventual replacement of the Council Chamber furniture and equipment. These funds which have been set aside will be used to replace the dias and chairs; audio visual equipment and other improvements.   |

## ***LEGAL***

**DEPARTMENT: LEGAL**

| Acct No                        | Account Name            | Actual<br>2008-2009 | Adopted<br>2009-2010 | Estimated<br>2009-2010 | Proposed<br>2010-2011 | 2010-2011 Line Item Budget Notes          |
|--------------------------------|-------------------------|---------------------|----------------------|------------------------|-----------------------|---|
| -                              | <b>DEPARTMENT TOTAL</b> | <b>117,794</b>      | <b>100,000</b>       | <b>120,000</b>         | <b>100,000</b>        |   |
| <b>111-2 DEPARTMENT: LEGAL</b> |                         |                     |                      |                        |                       |   |
| 5400                           | LEGAL SERVICES          | 117,794             | 100,000              | 120,000                | 100,000               | This account provides for legal services. |

***TOWN CLERK***

**DEPARTMENT: TOWN CLERK**

| Acct No                           | Account Name            | Actual 2008-2009 | Adopted 2009-2010 | Estimated 2009-2010 | Proposed 2010-2011 | 2010-2011 Line Item Budget Notes   |
|-----------------------------------|-------------------------|------------------|-------------------|---------------------|--------------------|--|
| -                                 | <b>DEPARTMENT TOTAL</b> | <b>209,653</b>   | <b>349,862</b>    | <b>425,562</b>      | <b>434,703</b>     |  |
| <b>112 DEPARTMENT: TOWN CLERK</b> |                         |                  |                   |                     |                    |  |
| 4010                              | FULL-TIME SALARIES      | 61,754           | 186,029           | 186,029             | 180,939            | Includes the salaries of the Town Clerk, Deputy Town Clerk, 2 Front-end Clerks, and 7% of the receptionist. Front-end Clerks and Deputy Town Clerk FTE's were in Finance budget in FY09 and prior years. |
| 4020                              | PART-TIME SALARIES      | 22,931           | 15,000            | 15,000              | 15,000             | This line is to cover the cost of the hourly wage paid to the town's election workers for two elections.   |
| 4030                              | OVERTIME                | 6,969            | 2,000             | 2,000               | 2,000              | This account is overtime for hourly employees.   |
| 4050                              | HEALTH INSURANCE        | 9,146            | 39,855            | 39,855              | 40,653             | Covers department's prorated share of health insurance premiums.   |
| 4060                              | RETIREMENT              | 2,297            | 9,121             | 9,121               | 10,394             | Covers department's prorated share of total employer retirement contributions.   |
| 4070                              | SOCIAL SECURITY         | 7,146            | 15,532            | 15,532              | 15,142             | Employer's share of social security.   |
| 5020                              | TELEPHONE               | 1,439            | 1,450             | 1,450               | 1,450              | Costs associated with the departments telephone usage based on historical data.  |
| 5030                              | TRANSPORTATION          | 193              | 300               | 300                 | 100                | This covers costs of reimbursing staff for the use of their vehicles for town business.  |

**DEPARTMENT: TOWN CLERK**

| Acct No    | Account Name                  | Actual 2008-2009 | Adopted 2009-2010 | Estimated 2009-2010 | Proposed 2010-2011 | 2010-2011 Line Item Budget Notes  |
|------------|-------------------------------|------------------|-------------------|---------------------|--------------------|---|
| -          | <b>DEPARTMENT TOTAL</b>       | <b>209,653</b>   | <b>349,862</b>    | <b>425,562</b>      | <b>434,703</b>     |   |
| <b>112</b> | <b>DEPARTMENT: TOWN CLERK</b> |                  |                   |                     |                    |   |
| 5040       | EDUCATIONAL/MEETING           | 905              | 1,800             | 500                 | 1,800              | Provides funds for continuing education and professional development for Town Clerk. Costs include annual Secretary of State's Election conference, Title 21-A, 30-A, MMA Convention and attendance at the IIMC convention, in pursuit of the Master Municipal Clerk designation. |
| 5060       | PRINTING                      | 7,312            | 5,500             | 5,500               | 6,000              | This provides funds for printing related to licensing and permits. This includes Town information booklets, ballots, clam licenses and applications, mailings, along with miscellaneous printing throughout the year.   |
| 5080       | LEGAL/ ADVERTISING            | 5,595            | 4,300             | 4,300               | 5,000              | This provides funds for legal advertsing, notices, and citizen reminder ads in the local newspapers.  |
| 5300       | MACHINE/EQUIPMENT MAINTENANCE | 86               | 150               | 150                 | 150                | This line item provides for maintenance of the following office equipment: typewriters, dictaphones, recorder and annual maintenance contract for the voting machines.  |
| 5410       | COMPUTER SERVICES             | 0                | 4,000             | 4,000               | 4,650              | Motor vehicle software. Increase includes dog licencing software.   |
| 5490       | OTHER PROFESSIONAL SERV       | 4,191            | 10,000            | 9,000               | 9,000              | This line item reflects the expense of updating the Code of Ordinances (\$2500), preservation of old town records (\$2000), and other miscellaneous needs; i.e. programming voting machines and maintaining the vitals software.  |

**DEPARTMENT: TOWN CLERK**

| Acct No    | Account Name                  | Actual 2008-2009 | Adopted 2009-2010 | Estimated 2009-2010 | Proposed 2010-2011 | 2010-2011 Line Item Budget Notes   |
|------------|-------------------------------|------------------|-------------------|---------------------|--------------------|--|
| -          | <b>DEPARTMENT TOTAL</b>       | <b>209,653</b>   | <b>349,862</b>    | <b>425,562</b>      | <b>434,703</b>     |  |
| <b>112</b> | <b>DEPARTMENT: TOWN CLERK</b> |                  |                   |                     |                    |  |
| 5800       | DUES & MEMBERSHIPS            | 80               | 300               | 300                 | 100                | Membership dues include Cumberland County Clerks's Association, Maine Town & City Clerk's Association, National Notary Association, International Institute for Municipal Clerks.  |
| 5830       | SOCIAL SERVICE AGENCIES       | 15,500           | 15,500            | 15,500              | 15,500             | Provides funds to the Human Service Committee for allocation of monies to various social service agencies. The Town has a long history of supporting organizations that provide economic and social service resources to Falmouth residents in need. |
| 5890       | GENERAL ASSISTANCE            | 46,964           | 25,000            | 103,000             | 110,000            | General Assistance provides a safety net for needy families. As demand for this program can fluctuate year to year, the FY11 budget is based on projected usage, however, it does not account for extraordinary circumstances.                       |
| 5900       | OTHER CONTRACTUAL SERVICES    | 788              | 800               | 800                 | 800                | Miscellaneous services, including the cost of temp work to supplement the Clerk's dept. during busy times.   |
| 6010       | OFFICE SUPPLIES               | 3,112            | 3,000             | 3,000               | 3,000              | Provides for general office supplies.  |
| 6020       | BOOKS/SUBSCRIPTIONS           | 80               | 100               | 100                 | 100                | This line item pays for subscriptions, educational training manuals, and the MMA directory.  |
| 6900       | OTHER COMMODITIES             | 1,965            | 2,700             | 2,700               | 2,700              | This line item provides for miscellaneous purchases not otherwise accounted for, i.e. ballot machine memory cards, ballot machine service and testing, etc.  |

**DEPARTMENT: TOWN CLERK**

| <b>Acct No</b>                    | <b>Account Name</b>          | <b>Actual 2008-2009</b> | <b>Adopted 2009-2010</b> | <b>Estimated 2009-2010</b> | <b>Proposed 2010-2011</b> | <b>2010-2011 Line Item Budget Notes</b>  |
|-----------------------------------|------------------------------|-------------------------|--------------------------|----------------------------|---------------------------|--|
| -                                 | <b>DEPARTMENT TOTAL</b>      | <b>209,653</b>          | <b>349,862</b>           | <b>425,562</b>             | <b>434,703</b>            |  |
| <b>112 DEPARTMENT: TOWN CLERK</b> |                              |                         |                          |                            |                           |  |
| 7010                              | TRANSFER TO OFFICE RESERVE   | 6,200                   | 1,575                    | 1,575                      | 1,575                     | This line item provides for the replacment of office furniture and equipment.  |
| 7030                              | TRANSFER TO COMPUTER RESERVE | 5,000                   | 5,850                    | 5,850                      | 8,650                     | This reserve is for the replacement of computer equipment, printers, phones and major software applications. This line item increase is due to the funding needed for the network, server, and phone system upgrades purchased when we added the new Police Station to solve connectivity and redundancy issues. |

***BUILDING MAINTENANCE***

**DEPARTMENT: BUILDING MAINTENANCE**

| Acct No                                     | Account Name               | Actual 2008-2009 | Adopted 2009-2010 | Estimated 2009-2010 | Proposed 2010-2011 | 2010-2011 Line Item Budget Notes   |
|---|----------------------------|------------------|-------------------|---------------------|--------------------|--|
| -   | <b>DEPARTMENT TOTAL</b>    | <b>168,369</b>   | <b>167,889</b>    | <b>167,789</b>      | <b>167,302</b>     |  |
| <b>113 DEPARTMENT: BUILDING MAINTENANCE</b> |                            |                  |                   |                     |                    |  |
| 4010  | FULL-TIME SALARIES         | 66,435           | 67,432            | 67,432              | 67,434             | Covers the salaries for all the custodial services at all town facilities.   |
| 4030  | OVERTIME                   | 1,875            | 1,000             | 1,000               | 1,000              | Overtime for special projects.   |
| 4050  | HEALTH INSURANCE           | 15,157           | 18,409            | 18,409              | 18,821             | Covers department's prorated share of total health insurance premiums.   |
| 4060  | RETIREMENT                 | 4,261            | 4,213             | 4,213               | 4,812              | Covers department's prorated share of total employer retirement contributions.   |
| 4070  | SOCIAL SECURITY            | 5,215            | 5,235             | 5,235               | 5,235              | Employer's share of social security  |
| 5030  | TRANSPORTATION             | 140              | 100               | 0                   | 0                  | No use of employee vehicles anticipated.   |
| 5200  | ELECTRICITY                | 23,348           | 22,500            | 22,500              | 22,500             | This item covers electricity charges in the Town Hall. The largest variable is the demand charges and usage associated with cooling in the summer months.                                      |
| 5220  | WATER                      | 614              | 600               | 600                 | 600                | This item covers the water and sewer charges for Town Hall.  |
| 5230  | FUEL OIL                   | 20,746           | 16,000            | 16,000              | 14,500             | This item covers the heating fuel needs for Town Hall. Expected decrease because of change to Propane system. Have \$5,000 in this account to pay back Energy Efficiency Reserve.              |
| 5500  | MAINTENANCE/BUILDING       | 7,893            | 7,500             | 7,500               | 7,500              | This item covers the costs of repairs to plumbing, electrical, phone, heating and other systems as well as general maintenance to the building as needed.                                      |
| 5900  | OTHER CONTRACTUAL SERVICES | 6,442            | 6,100             | 6,100               | 6,100              | This account covers annual service contracts for: HVAC, Elevator license inspection and periodic service, sprinkler and alarm system, generator service, security monitoring and pest control. |

**DEPARTMENT: BUILDING MAINTENANCE**

| Acct No                                     | Account Name                       | Actual 2008-2009 | Adopted 2009-2010 | Estimated 2009-2010 | Proposed 2010-2011 | 2010-2011 Line Item Budget Notes  |
|---|------------------------------------|------------------|-------------------|---------------------|--------------------|---|
| -   | <b>DEPARTMENT TOTAL</b>            | <b>168,369</b>   | <b>167,889</b>    | <b>167,789</b>      | <b>167,302</b>     |   |
| <b>113 DEPARTMENT: BUILDING MAINTENANCE</b> |                                    |                  |                   |                     |                    |   |
| 6900  | OTHER COMMODITIES                  | 3,243            | 3,300             | 3,300               | 3,300              | This item covers the cost of toiletries, cleaning and misc. supplies for the Town Hall.   |
| 7020  | BUILDING IMPROVEMENTS (To Reserve) | 13,000           | 15,500            | 15,500              | 15,500             | This item covers the costs associated with the replacement of major components of the building and grounds (i.e. roof, carpet, HVAC, painting, pavement, appliances, etc.). |

***CABLE TELEVISION***

**DEPARTMENT: CABLE TV**

| <b>Acct No</b> | <b>Account Name</b>                    | <b>Actual 2008-2009</b> | <b>Adopted 2009-2010</b> | <b>Estimated 2009-2010</b> | <b>Proposed 2010-2011</b> | <b>2010-2011 Line Item Budget Notes</b>   |
|----------------|--|-------------------------|--------------------------|----------------------------|---------------------------|---|
| -              | <b>DEPARTMENT TOTAL</b>                | <b>44,043</b>           | <b>47,392</b>            | <b>46,457</b>              | <b>48,258</b>             |   |
| <b>116</b>     | <b>DEPARTMENT: CABLE T.V.</b>          |                         |                          |                            |                           |   |
| 4020           | PART-TIME SALARIES                     | 31,301                  | 30,429                   | 30,429                     | 30,435                    | This account funds the Cable Committee's suggestion of a part-time (22 hours/week) Station Manager.   |
| 4050           | HEALTH INSURANCE                       | 4,041                   | 5,062                    | 5,062                      | 5,176                     | Covers department's prorated share of health insurance premiums.  |
| 4060           | RETIREMENT                             | 1,070                   | 1,159                    | 1,159                      | 1,323                     | Covers department's prorated share of total employer retirement contributions.  |
| 4070           | SOCIAL SECURITY                        | 2,453                   | 2,328                    | 2,328                      | 2,328                     | Employer's share of social security.  |
| 4100           | WORKERS COMPENSATION                   | 108                     | 114                      | 114                        | 146                       | Reflects the department's specific payroll and manual rate as well as the Town's experience rate.   |
| 5040           | EDUCATIONAL/MEETING                    | 0                       | 1,000                    | 65                         | 1,000                     | Professional development, attendance at professional associations, and meetings associated with franchise agreement renewal.  |
| 5300           | MACHINE/EQUIPMENT MAINTENANCE/SOFTWARE | 595                     | 1,000                    | 1,000                      | 1,000                     | All equipment is relatively new, but is out of warranty. \$750 for software updates and the rest for maintenance and replacement of lost cost hard drive recorders. |
| 5900           | PROGRAM DEVELOPMENT                    | 3,000                   | 4,500                    | 4,500                      | 4,500                     | Virtual Town Hall streaming and On-Demand programs (\$3000) and contract work from Maine Video(\$1500)  |
| 6010           | OFFICE SUPPLIES                        | 475                     | 400                      | 400                        | 400                       | Paper, forms, and other supplies for dept use.  |
| 6900           | OTHER COMMODITIES                      | 0                       | 250                      | 250                        | 250                       | This provides for items such as DVDs, batteries, and light bulbs.   |

**DEPARTMENT: CABLE TV**

| <b>Acct No</b> | <b>Account Name</b>           | <b>Actual 2008-2009</b> | <b>Adopted 2009-2010</b> | <b>Estimated 2009-2010</b> | <b>Proposed 2010-2011</b> | <b>2010-2011 Line Item Budget Notes</b>  |
|----------------|-------------------------------|-------------------------|--------------------------|----------------------------|---------------------------|--|
| -              | <b>DEPARTMENT TOTAL</b>       | <b>44,043</b>           | <b>47,392</b>            | <b>46,457</b>              | <b>48,258</b>             |  |
| <b>116</b>     | <b>DEPARTMENT: CABLE T.V.</b> |                         |                          |                            |                           |  |
| 7030           | COMPUTER EQUIPMENT            | 1,000                   | 1,150                    | 1,150                      | 1,700                     | This reserve is for the replacement of computer equipment, printers, phones and major software applications. This line item increase is due to the funding needed for the network, server, and phone system upgrades purchased when we added the new Police Station to solve connectivity and redundancy issues. |