

**Falmouth Town Council Ad-Hoc Governance Committee
Meeting Notes
January 23, 2008**

Present: Joe Wroblewski, Nathan Poore (had to leave early), Cathy Breen

Topics:

- We agreed on final editions of Rules changes for Sections 30-31 and 15-21. These will be introduced in February and at our regular meeting, with the exception of the Committee charges (see below).
- We reviewed the drafts of Council Committee charges/mission statements. Aside from the Ordinance Committee, more work needs to be done on these items. Joe and Cathy agreed on several changes; we will continue to work on these and introduce them after the amendments mentioned above.
- Regarding the dinner with town committees, we agreed to add the appointments process to the discussion planned for that meeting.

Next steps:

- **Next meeting: February 6, 2008 at 7:30am in Town Hall**
- Joe will finalize the memo to be attached to the proposed Rules amendments for introduction in February
- Cathy will edit GC workplan to incorporate the items originally assigned to the Appointments Committee
- At our next meeting, develop agenda and materials for meeting with town committee chairs
- Cathy will send out invitations to town committee chairs
- Develop steps to empanel Charter Commission